



## **Land Steward**

Essex County Greenbelt Association

Essex, MA

[www.ecga.org](http://www.ecga.org)

### ***Exciting opportunity to work for a dynamic nonprofit conservation organization***

**Who we are:** Greenbelt is Essex County's Land Trust. We're the most active land conservation organization in the region. We protect land and help people get outside.

**The role:** Greenbelt has an opening for an enthusiastic professional for the full-time position of Land Steward that:

- Reports to the Director of Land Stewardship
- Provides stewardship department support for:
  - fee property upkeep and maintenance
  - general caretaking of Greenbelt's Cox Reservation headquarters grounds and office
  - weather related events
  - volunteer programs
  - event support
  - other tasks as directed, such as conservation biology programs and conservation restriction monitoring

Greenbelt seeks a diverse pool of candidates. In addition to being an Equal Opportunity Employer, we aim to create an inclusive, equitable workplace where everyone is valued.

### **Core Responsibilities and Scope**

- Work in the field at many of Greenbelt's publicly accessible fee properties throughout Essex County to:
  - maintain parking areas, trails and signage including mowing, trimming, using a chainsaw and other tools. Plow snow from parking areas and access roads
- Support upkeep of Greenbelt's headquarters building and grounds at the Cox Reservation in Essex
- Support all types of Greenbelt events, occasionally involving weeknight and weekend commitments
- Support a variety of volunteer programs such as the property monitors program, corporate sponsors program and other volunteer initiatives
- Support a variety of conservation biology programs working with invasive plant control, Osprey and grassland bird conservation and others as needed

## Qualifications and Skills

This position requires a strong ability to handle a variety of equipment and be willing to work outdoors on a frequent basis, sometimes in challenging weather conditions. Other qualifications:

- Demonstrated experience in the core responsibilities listed in this job description
- Higher education (bachelor's or associate degree) desirable but not required
- Self-motivated with the ability to collaborate with co-workers daily
- Possession of a valid driver's license
- physical ability to work on varied terrains, and lift/carry/load/unload up to 50 pounds of equipment and materials regularly
- Demonstrated experience specifically with the following is desirable:
  - vehicle and equipment operation such as driving with 4-wheel drive truck, snow plowing, trailering, farm tractors, zero turn mower use, walk-behind mower use, chainsaw use, trimmer use, and use of a range of other power tools
  - basic carpentry
- Proficiency with basic technologies desirable, including computer software (word processing, spreadsheets, etc.)

A key to this position is the ability to perform a range of physical activities but also participate and contribute to the organization in many other ways. Flexibility is important, as unscheduled tasks present themselves and may require immediate attention.

**Position type:** Full-time, 40 hours per week Monday through Friday with occasional weekends, in person, based at Greenbelt's headquarters in Essex, Massachusetts. Competitive salary will be based on qualifications and includes excellent healthcare and retirement benefits. Salary range \$47,000 - \$55,000, with potential for growth and professional advancement.

### HOW TO APPLY:

Applications will be accepted until the position is filled, but applications will be reviewed as they are received. Interested candidates should submit a cover letter and resume in a single PDF (if possible) via email with a subject: Land Steward Position to Dave Rimmer at [dwr@ecga.org](mailto:dwr@ecga.org)

*Essex County Greenbelt is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.*